



UNITED STATES GENERAL ACCOUNTING OFFICE

WASHINGTON, D.C. 20548

CIVIL DIVISION

MAR 9 1972



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Dear Mr. Hoover:

We have reviewed selected administrative operations and related financial transactions of the Federal Bureau of Investigation, Department of Justice, for the fiscal years 1969, 1970, and 1971.

Our review was directed toward evaluating current administrative procedures and controls relating to receipts and disbursements and included such tests of financial transactions as we considered necessary.

Generally, our tests of transactions showed that the procedures in effect and related practices provided effective controls over receipts and disbursements. During the review, we discussed with Bureau officials certain procedural changes that we believe will increase the efficiency and economy of the operations. Those officials have advised us that actions were taken or planned to implement suggested changes.

In accordance with the General Accounting Office Policy and Procedures Manual for Guidance of Federal Agencies (8 GAO 13), the accountable officers' records, excluding payroll records, through June 30, 1971, may be transmitted to storage.

We appreciate the cooperation and assistance provided our representatives during the review.

A copy of this report is being sent to the Assistant Attorney General for Administration, Department of Justice.

Sincerely yours,

Daniel F. Stanton

Daniel F. Stanton
Assistant Director

The Honorable J. Edgar Hoover
Director, Federal Bureau of Investigation
Department of Justice

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